

High School Campus Architectural Services

Recommendation

March 19, 2024



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Approve SCHRADERGROUP of Philadelphia, PA to serve as Architect for the Methacton High School Campus Planning process as presented pending review of contract by the solicitor.



Background

- Request for Proposals (RFP) for architectural services was prepared and issued on 2/6/2024
- RFP advertised via direct emails to nine (9) architectural firms
- Pre-Proposal meeting and High School tour was conducted on 2/8/2024



Background

- Four (4) proposals were received by the 2/19/2024 proposal deadline:
 - Breslin Architects
 - Crabtree Rohrbaugh & Associates
 - KCBA Architects
 - SCHRADERGROUP



Proposal Evaluation and Initial Interviews

- Firm evaluations were a multi-step process
- Step 1
 - Administration completed evaluations for each of the four (4) proposals based on responsiveness to the RFP requirements (Organization and Project Team, Firm Competency, Process, Work Schedule, Insurance, and Fee Proposal)
 - All four (4) firms were invited to an initial interview, which included a presentation by each firm, on 3/4/2024
 - Two (2) highest scoring firms advanced to Step 3 which was conducted on 3/14/2024



Finalist Firms Evaluation

- Step 2
 - Presented process update to Property Committee of the Board of School Directors on 3/12/2024
- Step 3
 - On 3/14/2024, the two (2) short-listed firms asked to prepare responses to pre-prepared questions
 - Interview committee composed of multiple Administrators and three (3) representatives of the Board of School Directors
 - Firms were evaluated based on rubric criteria
 - Finalist firm, SCHRADERGROUP, was recommended by the selection committee



Fee Structure

	Option 1	Option 2	Option 3	Options 4A & 4B
	In Place Renovation	Minor Renovations and Additions	Major Renovations and Additions	New Construction
Architect's Fee as % of Construction Costs *	5.75%	5.35%	4.60%	3.95%
Civil Engineering Land Development	\$0	\$240,000	\$500,000	\$625,000
Reimbursable Expenses	\$7,500	\$8,500	\$12,000	\$12,500

* Fee not applicable to project change orders



SCHRADERGROUP Impacts

- Highly credentialed staff with significant K-12 design experience at all levels of the firm
- Strong team of consultants with prior Methacton and Worcester Township experience
- Well-defined quality assurance (QA) and quality control (QC) process in order to produce the highest level bid documents possible and minimize change orders
- Established working relationship with D'Huy Engineering having worked on multiple projects in the past of similar size and throughout Pennsylvania
- Principal and Project Manager, Devin Bradbury, currently resides within Methacton School District



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