

# METHACTON SCHOOL DISTRICT

Health and Safety Plan  
&  
Hybrid Instructional Model Plan

# RECOMMENDATION

- Given the PDE recommended instructional model chart (see Health and Safety Plan) and the direction from the Board of School Directors on September 29, 2020 to organize a plan for a hybrid return to on premises instruction, and in consideration of the following parameters:
  - Preserving student schedule
  - Preserving teacher/student relationships
  - Maintain flexibility for transitions
  - Consider staffing challenges
  - Maintain structure/rigor
  - Do not reinvent the wheel
- I recommend for the Boards consideration this evening that they approve the Health and Safety Plan as presented and approve the implementation of the hybrid instructional model as presented in the Reopening Guide for Students and Families

# AGENDA

- Recommendation
- Opening Comments
- Instructional Model Considerations
- Status of Plan
- Staffing
- Health and Safety Plan
- Instructional Plan
- Student Services
- Parent Survey
- Closing Remarks/Questions

## OPENING COMMENTS



# PROCESS

- Input Meetings
  - Gathering feedback
- Email Communications
  - To and from staff and parents
- Solution Meetings
  - Directors and Principals

Superintendent Meetings On Reopening Plan	
High School	Sept 17 & Oct 12
Arcola	Sept 21 & Oct 8
Skyview Upper Elementary	Sept 16 & Oct 12
All Elementary Focus Group	Oct 9
Elementary Principals met with teachers	Oct 14
Arrowhead Elementary	Sept 17
Eagleville Elementary	Sept 16
Woodland Elementary	Sept 21
Worcester Elementary	Sept 18
MEA Leadership Team	Sept 30, Oct 6, Oct 9, & Oct 16
Pandemic Team	Sept 23 & Oct 14 & Partial Team Oct 6
Principals	Sept 16, Oct 5, Oct 14, & Oct 15
Ad Hoc Committee of Board	Sept 1, Sept 8, Sept 21, Oct 8 Oct 13, & Oct 14

- \*Major concern for staff was with the idea of live streaming
- \*Major concern for parents centered on need to get children back in school

# DO NOT REINVENT THE WHEEL

- Taking into account what other districts are planning or have already implemented including:
  - North Penn
  - Wissahickon
  - Hatboro
  - Colonial
  - Neshaminy
  - Centennial
  - Central Bucks
  - Council Rock
  - Springfield Township
  - And others

# INSTRUCTIONAL MODEL CONSIDERATIONS

- Grades 5-12
  - Alternating day hybrid schedule with Friday being a virtual instructional day (combined synchronous/asynchronous/other related activities – students are on a schedule – NOT an asynchronous only day.
- Grades K-4 – explored 3 options
  - Same option as Grades 5-12 –alternating day hybrid
  - Mid-Day Hybrid Rotation 5 days per week
  - Teacher Teaming – (similar to the July 2020 plan)

# GRADES K-12 – HYBRID

## Benefits:

- Reintroduces students and staff back into the school/on premises environment
- Half the students in building/classroom
- Is operationally achievable with high degree of success
- Preserves student schedules
- Preserves teacher/student relationships
- Maintains flexibility for model transitioning
- Considers staffing challenges
- Maintains structure/rigor
- Does not reinventing the wheel – 11 Elementary Level, 13 Middle Level, 14 High School Level

## Challenges:

- Teacher concern with live streaming

## GRADES K-4      EXPLORED MID-DAY HYBRID ROTATION 5 DAYS PER WEEK

### Benefit:

- Most significant benefit is that it has teacher/student contact everyday (5 days per week)

### Challenges:

- Student/Teacher relationship will be severed
- Significant transportation re-routing required
- Parent pickup and drop off - unmanageable
- Sanitization/Disinfection of buses and classroom
- Daily structure/rigor is reduced
- Instructional minutes modification required
- Scheduling Kindergarten programming
- Tracing/Exposure with/to all students
- Not what majority of schools are doing – few examples
- High potential for staffing issues

## GRADES K-4

EXPLORED TEACHER TEAMING  
(SIMILAR TO JULY 2020 PLAN)

### Benefit:

- Most significant benefit is that teacher would be focused on either on premises or online instruction of students

### Challenges:

- Student/Teacher relationship will be severed
- Not consistent with principles of hybrid model – capacity/distancing in the classroom
- Requires larger online class enrollment over policy
- Not what majority of schools are doing – few examples
- High potential for staffing issues

# STATUS OF PLAN

- **Technology Infrastructure**

- Replaced head end switches, firewall, content filter service
- Cut over from 1G to 2G scheduled on October 18, 2020
- Equipment allows for further expansion as needed

- **Classroom Technology**

- 265 external camera/mic combos have been received
- 50 external camera/mic combos ship first week of November
- 250 24" Wide-screen extra monitors to be delivered 10/22
- Purchased extra length of cables, wireless mice/keyboards, and wireless microphones
- Classroom configurations models planned for week of 10/19
- Video example of live streaming produced by teachers

## Additional District Technology Purchases

Additional Chromebooks/Tablets	\$240,807.75
Charging Carts	\$2,200.00
Cameras	\$85,080.90
Software	\$118,702.00
IT Support Blocks	\$9,100.00
Monitors	\$39,497.50
General Tech -Cables/mice etc	\$5,745.90
Network	\$101,648.50
<b>Total Additional Technology</b>	<b>\$602,782.55</b>

# STATUS OF PLAN

- **PPE**
  - Fully equipped continuous stocking 6 mos. in advance
  - Custodial staff fully trained
- **Transportation**
  - Routing is complete (already operational)
  - Busses will run daily route
  - Bus cleaning process organized and already in operations (cleaning occurs after AM and PM routes)
  - PPE – Hand sanitizer and disposable masks are available on every bus
- **Food Services**
  - Staff trained
  - Use of seamless summer option through December – all regular school meals will be free
  - All students will eat in cafeteria
  - Cafeteria setup has been verified with additional large spaces being used in some buildings

## STAFFING - CURRENT POSITION

- Employee conversations continuing
- Leave request being submitted to HR
- Will attempt to accommodate these request once model is approved
- Attempting to alleviate non-teaching activities and accommodate teleworking by using outside services:
  - STS normal substitutes and expediting a guest teacher induction in 2-3 weeks
  - Kelly Services to staff room proctors (15-20 by 11/9)
  - USSC to staff supervision for large areas and hallways (working on staffing numbers at the moment)

## STAFFING - RECENT NUMBERS

- Teachers
  - Eleven (11) professional staff will be on medical leave
  - Nineteen (19) professional staff may need to take FFCRA
  - Four (4) professional staff may request to take FMLA/unpaid leave for a family member
- Support
  - Speaking with them over the next two weeks
  - Results reliant on parent survey data

# STAFFING - CONCERNS

- COVID related quarantines
  - FFCRA
  - Sick leave
  - Unpaid leave
- Personal medical concerns
  - Sick leave
  - FMLA
  - Sabbaticals
  - Unpaid leave
- Family members medical concerns
  - FMLA
  - Unpaid leave
- Child care needs
  - FFCRA

## STAFFING - ACTIONS TAKEN

- Accommodations
- Substitutes
  - Building based subs
  - Day-to-day subs
- Proctors
  - Supervision in classroom while the instructors can stay virtual (at-home)
- Supervision in large areas
  - Will allow us to use teachers to supervise classrooms and still keep their duty assignments covered

# HEALTH AND SAFETY PLAN

- Metrics
- Face Coverings
- Social Distancing
- Healthcare Response
- Travel Exclusion
- Food Services
- Transportation
- Safety and Security
- Athletics and Activities
- Cleaning/Sanitation/Disinfection
- Implementation Timeline
- Communications
- Professional Development
- Pandemic Team



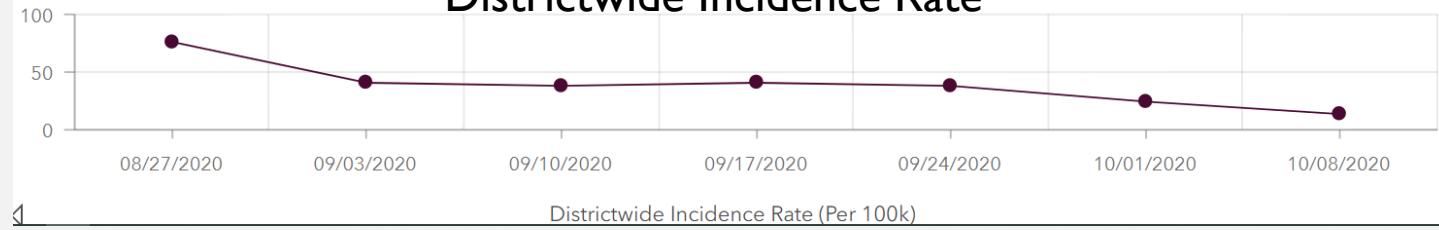
# METRICS

## Incidence Rate

- Lower Providence  
**7.57** per 100k  
Week Ending  
10/08/2020
- Worcester  
**28.92** per 100k  
Week Ending  
10/08/2020

Methacton School  
District  
**13.59** per 100k  
Week Ending  
10/08/2020

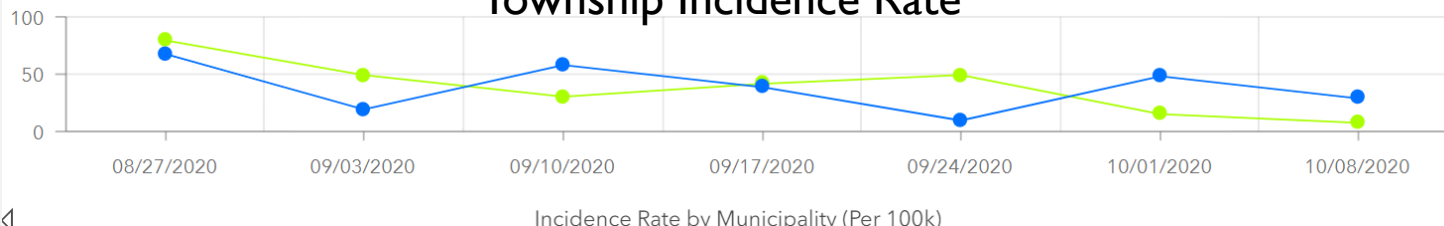
## Districtwide Incidence Rate



## PDE Recommended Instructional Models

Level of Community Transmission in the County	Incidence Rate per 100,000 Residents (Most Recent 7 Days)	AND/OR	PCR Percent Positivity (Most Recent 7 Days)	Recommended Instructional Models
Low	<10	AND	<5%	Full in-person Model OR Blended Learning Model
Moderate	10 to <100	OR	5% to <10%	Blended Learning Model OR Full Remote Learning Model
Substantial	≥100	OR	≥10%	Full Remote Learning Model

## Township Incidence Rate



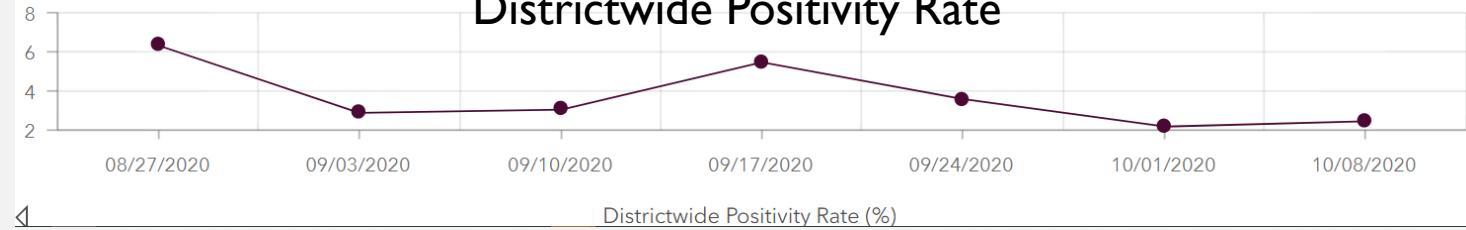
# METRICS

## Positivity Rate

- Lower Providence  
**2.46%** Positive  
Week Ending  
10/08/2020
- Worcester  
**2.42%** Positive  
Week Ending  
10/08/2020

Methacton School  
District  
**2.45%** Positive  
Week Ending  
10/08/2020

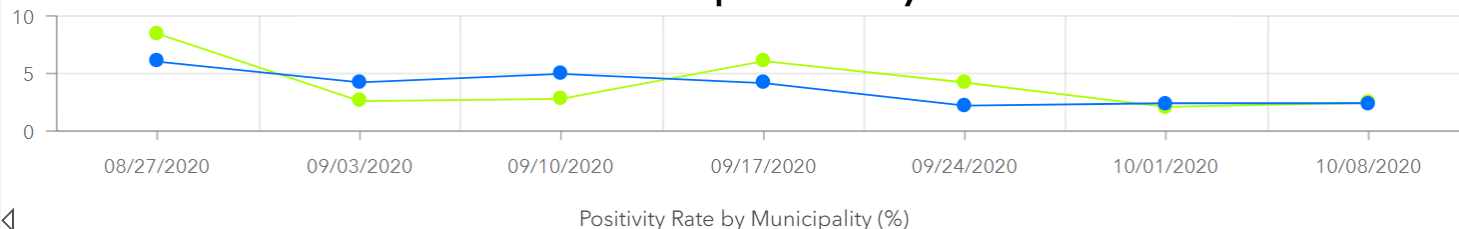
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Substantial	≥100	OR	≥10%	Full Remote Learning Model

## Township Positivity Rate



# FACE COVERINGS

**STUDENTS AND STAFF ARE  
REQUIRED TO WEAR A FACE MASK AT ALL TIMES**

# SOCIAL DISTANCING

- CLASSROOMS/LEARNING SPACES
- CLASSROOM PROTOCOL
  - Student Transitioning
  - Disinfecting of Desks
- SHARED MATERIALS
- PLAYGROUND/RECESS
- MUSICAL PERFORMANCES/PLAYS/BAND

## HEALTH CARE RESPONSE

- Student and staff daily symptom screening
- Illness response protocol
- Exclusions and return to school procedures
- Isolation rooms and procedures
- Testing centers
- Contact tracing action steps

# ILLNESS RESPONSE PROTOCOL FOR STUDENTS

- Symptomatic student MUST notify teacher assigned and report immediately to the School Nurse for assessment.
- Teacher may direct a student who appears symptomatic to report to the School Nurse for assessment.
- The school nurse may evaluate any individual who presents with symptoms, but it is the recommendation of the district for the parent/guardian of child or employee to contact their primary physician for appropriate measures immediately. The school nurse will take the temperatures for only those individuals who present with symptoms.
- Based on School Nurse's assessment, the School Nurse will coordinate with building administration to place symptomatic student into school building isolation area.
- Any student placed in school isolation area will be monitored.
- School will notify the parent/guardian and require symptomatic student to be picked up within one hour.
- School nurse will notify District Nursing Department Coordinator daily of COVID-19 student and staff assessments.
- District Nursing Department Coordinator will notify Pandemic Response Team Coordinator (Superintendent) of assessments on a weekly basis and immediately of confirmed cases.
- All confirmed cases will be reported to the County Department of Health.
- Each building will monitor absenteeism to identify any trends in student and staff absences due to illness.

## STUDENT TRAVEL EXCLUSION AS OF 10/20/2020

Arkansas

Florida

Idaho

Illinois

Indiana

Iowa

Kansas

Kentucky

Minnesota

Mississippi

Missouri

Montana

Nebraska

Nevada

North Carolina

North Dakota

Oklahoma

South Carolina

South Dakota

Tennessee

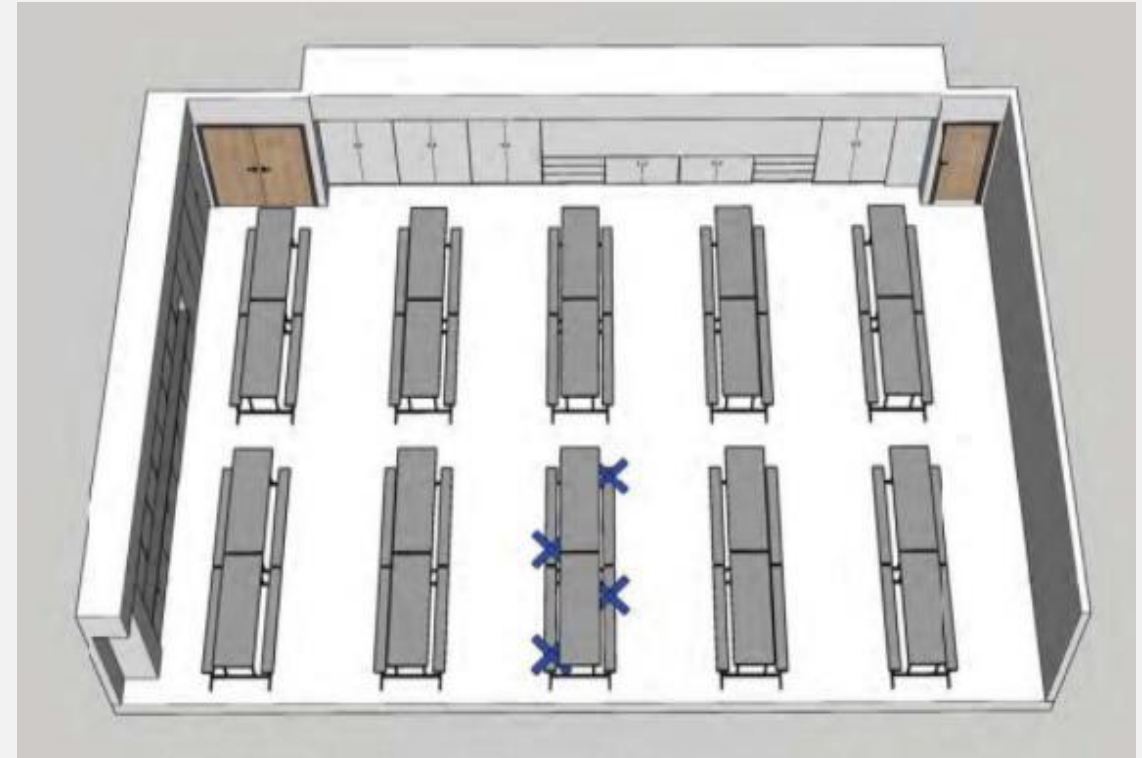
Utah

Wisconsin

Wyoming

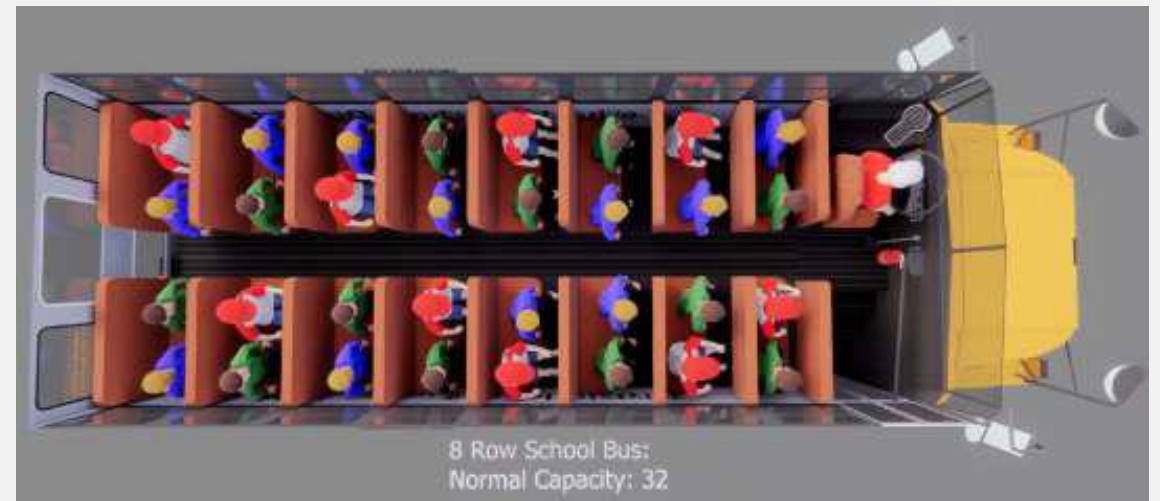
# FOOD SERVICES

- Cafeterias will be used in each building to serve breakfast and lunch
- Seating will be marked at 6' distances
- Students and staff are permitted to remove their face mask when they are eating and drinking
- Modifications to the breakfast and lunch service (Procedures/Offerings)



# TRANSPORTATION

- Students and staff are required to wear a face mask when boarding and riding the bus.
- Drivers will issue disposable masks if a student does not have one.
- Outline procedures for:
  - Bus Stops
  - Boarding Bus
  - Arrival/Dismissal



## SAFETY AND SECURITY

- Mandated safety drills
- Grades 5 through 12 will be required to wear a district-issued lanyard
- Volunteers will be temporarily suspended through January 1, 2021

## ATHLETICS AND ACTIVITIES

- [Athletics and Marching Band Health and Safety Plan](#)
- Allowing use of locker rooms at Arcola/HS when activity occurs directly after school with use limited at 20 percent capacity at any one time.

# CLEANING/SANITATION/DISINFECTION

- Fully equipped and trained
- HVAC – Programmed for increased outside air flow and notification process for allowing windows to be open
- Specifics on cleaning/sanitation/disinfection – with log sheets
- High Touch Points, Entrances, Lobbies, Corridors and Stairwells
  - Classrooms and laboratories
  - Offices, lounges, and conference rooms
  - Restrooms
  - Cafeterias and lunch areas
  - Sensory rooms
  - Gyms and multipurpose rooms

## COMMUNICATIONS

- A program of education on signs and symptoms of COVID-19
- The district will provide notice on important matters including classroom, school and district closures via email, web site, phone calls, and social media where and when appropriate.
- The district will provide posters in schools to remind staff and students of the ongoing diligence and importance of staying home when symptomatic, wearing of masks, social distancing, and regular handwashing.
- A Quick Reference Guide of the plan will be developed for students, parents, teachers, and staff from the approved plan.

# PROFESSIONAL DEVELOPMENT AND TRAINING

- Chart of training listed in plan
- Training for parents, staff, and students

Activity	Target Group	Responsibility	Delivery Period
Coronavirus- Managing Stress/Anxiety	Students/Parents/Staff	Tara Ricci – Supervisor of Professional Learning	August/September/October/November
Cleaning and Disinfecting your workplace	All Staff	Tim Barbagallo/Peifer/Ricci/Principals	August/November
Personal Health, Hygiene and Safety	All Staff and Students	Tara Ricci – Supervisor of Professional Learning	August/November
Cleaning Protocols and PPE	Custodial Staff	Tim Barbagallo- Custodial Supervisor	August/November
Face Coverings and Distancing Protocols	All Staff	Ricci/Building Principals/School Nurse	August/November
What you need to know about return to school	Parents	Tara Ricci – Supervisor of Professional Learning	November
Families Supporting Students Safety	Parents	Tara Ricci – Supervisor of Professional Learning	November
Signs and Symptoms of COVIDS-19	Students/Parents/Staff	Tara Ricci – Supervisor of Professional Learning	On Going
Food Services - What to expect for breakfast and lunch	Students/Parents/Staff	Aramark/Bricker/Zerbe	November
What to expect when riding a bus	Students/Parents/Drivers	First Student/Bricker/Zerbe	August/November
Teacher and Classroom Routines	Teachers and Support Staff	Tara Ricci – Supervisor of Professional Learning	November
Methacton Online- What students and parents need to know	Students/Teachers	Tara Ricci – Supervisor of Professional Learning	August/November
Safety Drills - Updated Procedures	Students/Teachers	Tara Ricci – Supervisor of Professional Learning	August/September/November
A Positive Case is determined - What parents should expect	Parents	Zerbe/Angstadt/Peifer	November
A Positive Case is determined - What teachers should expect	Teachers	Zerbe/Angstadt/Peifer	November
Hallway Management - Secondary Staff	Secondary Staff	Secondary Building Administration	November
Methacton Online - What staff need to know -Preparing for	Online Teachers	Tara Ricci – Supervisor of Professional Learning	August
Monthly Meetings Zoom Webinar with Parents	Community	Zerbe	August/October/November/December
Special Education & Related Services - Online	Teachers and Support Staff	Angstadt/Special Education Supervisors/Harmer	August/September/November
Special Education & Related Services - On Premises	Teachers and Support Staff	Angstadt/Special Education Supervisors	August/September/November
Special Education & Related Services - Online	Parents/Guardians	Angstadt/Special Education Supervisors/Harmer	August/September/November
Special Education & Related Services - On Premises	Parents/Guardians	Angstadt/Special Education Supervisors	August/September/November
Progress Monitoring & Reporting	Teachers	Angstadt/Special Education Supervisors	August/November
Virtual IEP Meetings & Revisions	Teachers	Angstadt/Special Education Supervisors	September
Participating in Virtual IEP Meetings	Parents/Guardians	Angstadt/Special Education Supervisors	September
ELD Services and Supports	Teachers/Support Staff	Angstadt/ELD Coordinators	August/November
ELD Services and Supports	Parents/Guardians	Angstadt/ELD Coordinators	August/November
Gifted Education Services	Teachers	Angstadt/Gifted Coordinators	August/November
Psychoeducational Testing - Evaluations & Reevaluations	Psychologists & Pupil Services	Angstadt/Special Education Supervisors	August
Classroom Management and Student Restraint - During COVID	Teachers	Angstadt/Special Education Supervisors	November

# PANDEMIC TEAM

Individual(s)	Stakeholder Group Represented
David Zerbe (Coordinator)	District Administration
Susan Angstadt	Pupil Services
Che Regina	Human Resources/Safety Coordinator
Tara Ricci	Professional Development
Robert Jones	District Facilities
Kim Aubrey-Larcinese	School Board President
Sandy Katz	Students
Colleen Heidel-Butler	Support Employees
Christopher Lloyd	Professional Employees
Derick DeNardo	Teamsters Employees
Katie Shireman	Home and School
Cheryl Peiffer	School Nursing Health Services (Sec)
Annette Cramer	School Nursing Health Services (Elm)
Kelley Harmer	Elementary Staff and Students
John Smink	Secondary Staff and Students

# IMPLEMENTATION TIMELINE

Date	Tasks
10/20/2020	Board votes on Hybrid Plan K-12
10-21-2020 - 10/30/2020	Release Parent Survey
	<b>Prepare school buildings and classrooms for hybrid return</b>
	1. Social Distancing Signs & Covid Symptoms & Handwashing Posters
	2. Finalize Cafeteria, classroom seating & traffic flow
	3. Support staff assignments
	4. Finalize Teacher technology and classroom config needs
10/26/2020	Last day - Parent Survey Review Parent Survey results and run student splits Contact parents/guardians who have not responded
10/30/2020	Prepare Student/Parent Notification of student grouping Finalize staffing Assignments K-12
11/2/2020	All District Staff - Return to on premises Teach virtually from their classrooms to get re-acclimated
11/3/2020	Teacher In-Service day - SCHOOLS CLOSED
11/4/2020	ACT 80 Day - SCHOOLS CLOSED
11/5/2020	All teachers (in-person & online) will teach virtually
11/6/2020	All teachers (in-person & online) will teach virtually
11/9/2020	Student Transition Day - Grades K, 1, 5, 7 & 9, 12
	<b>Group A "Empower"</b>
	Other teachers (in-person & online) will teach virtually
11/10/2020	Student Transition Day - Grades K, 1, 5, 7 & 9, 12
	<b>Group B "Inspire"</b>
	Other teachers (in-person & online) will teach virtually
11/11/2020	Student Transition Day - Grades 2, 3, 4, 6, 8 & 10, 11
	<b>Group A "Empower"</b>
	Other teachers (in-person & online) will teach virtually
11/12/2020	Student Transition Day - Grades 2, 3, 4, 6, 8 & 10, 11
	<b>Group B "Inspire"</b>
	Other teachers (in-person & online) will teach virtually
11/13/2020	Virtual Instructional Day for grades K-12
11/16/2020	First Day of Hybrid School for All Students

# INSTRUCTIONAL PLAN

## ***Reopening Guide for Students and Families***



# The Hybrid Learning Model [Hybrid Video](#)

The K-12 Reopening Plan offers two models for parents/guardians to choose from for their child, the hybrid model or the Methacton Online model. Both models are listed below by grade level to explain what can be expected.

***The commitment for selecting an option is through January 28, 2021.***

<b>OPTION A</b> Hybrid Model	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Group A</b> Empower	On Premises Teacher	Online Teacher	On Premises Teacher	Online Teacher	Instruction Continues Online Teacher
<b>Group B</b> Inspire	Online Teacher	On Premises Teacher	Online Teacher	On Premises Teacher	Instruction Continues Online Teacher
<b>OPTION B</b> Methacton Online	Online Teacher	Online Teacher	Online Teacher	Online Teacher	Instruction Continues Online Teacher

## STUDENT HYBRID GROUP ASSIGNMENTS

Group A- EMPOWER – Monday/Wednesday – Students with last names A-K

Group B- INSPIRE – Tuesday/Thursday – Students with last names L-Z

Note: NMTCC Students and their siblings will attend Group A/Empower

- Each class is split in half and attends school in-person 2 days and 3 days per week online
- Live streaming will be delivered via Zoom. The individual teacher delivers instruction in person to students in the classroom (Group A/Empower) **while simultaneously** interacting with Group B/Inspire and the Methacton Online students. Hybrid Students rotate every other day in a 4-day cycle on premises (M-TH) with Friday being all online.
- All students attend online on Fridays with synchronous and asynchronous lessons

# PARENT OPTIONS AND PARENT GUIDE

## **On Premises (2 days in-school, 3 days online)**

- Regular School Hours
- Transportation provided
- Methacton Teacher instructing both in-person and online students
- Lunch (Recess at elementary level)
- Reading, ELD, Gifted, Special Education-related services provided
- Use of district device in Google Classroom
- Social distancing and mask protocols in place
- Follows regular school day schedule (M-F at Elem.; 6 day at SV, Arcola, and MHS)

## **Methacton Online (all online, 5 days per week)**

- Regular school hours
- Methacton Teacher instructing both in-person and online students
- Reading, ELD, Gifted, Special Education-related services provided
- Use of district device in Google Classroom
- Instruction from the classroom streamed to devices
- Participation of students and peers both in-person and virtual



# A DAY IN THE LIFE AT METHACTON HIGH SCHOOL

- Morning Arrival 7:15 AM - 7:30 AM: Masks worn to enter building
  - Car Riders
    - East Wing loop and East Wing Main Entrance
    - Students wait in the Cafeteria; masks and distancing
  - Bus Riders
    - West Wing loop and West Wing Main Entrance
    - Students wait in the Main Gym; masks and distancing
  - Senior Drivers
    - Park in the Senior lot; permitted and registered vehicles only
    - Students wait in the Auditorium; masks and distancing

# EAST WING CAR RIDERS



# WEST WING BUS RIDERS



# SENIOR DRIVERS



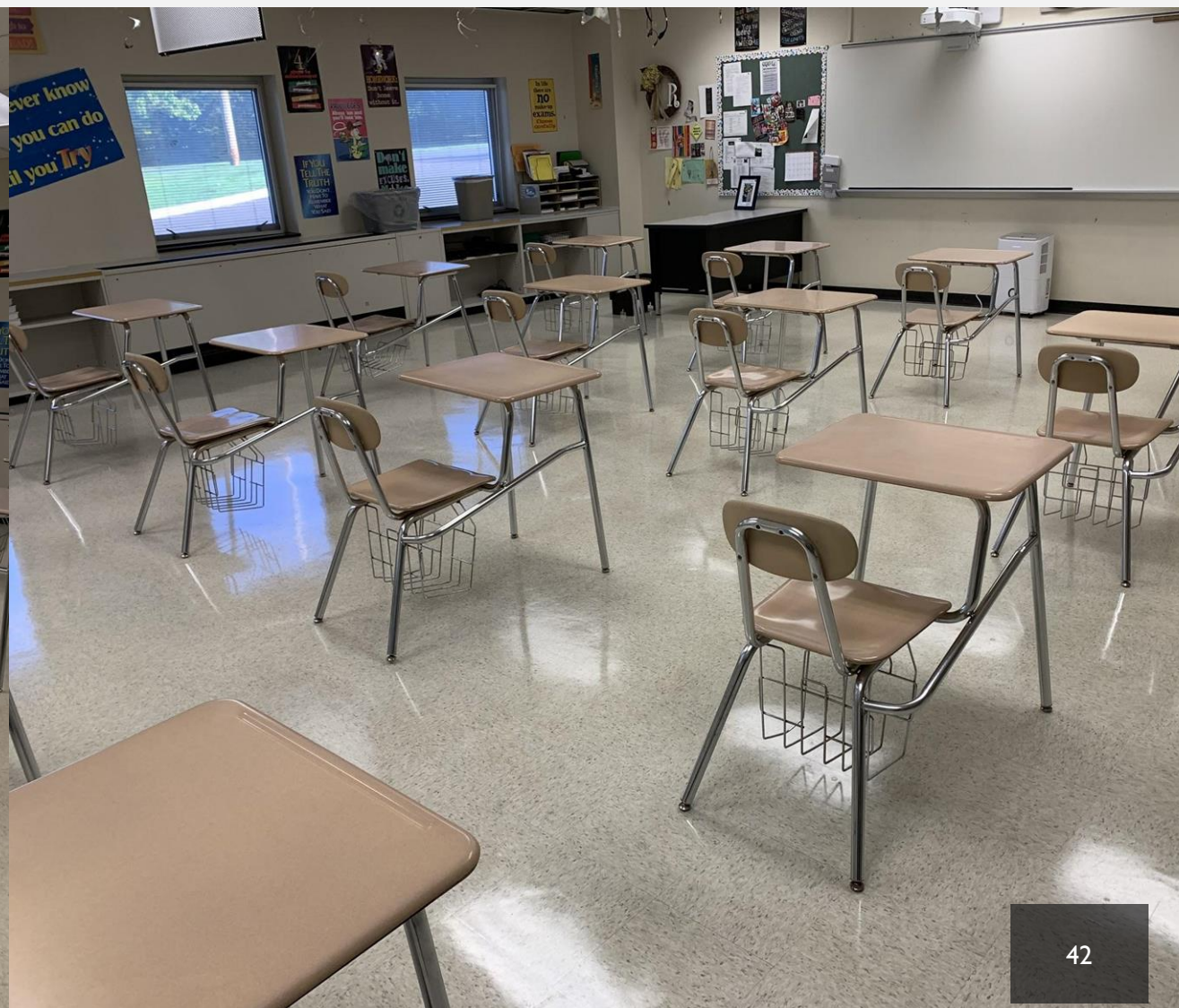
# ROOM LAYOUTS AT MHS

- Multitude of different room configurations
- All maintain 6X5 spacing of student desks
- Teacher workspace to allow for access to projector/whiteboard area and ports
- Teacher desk in every room
- Hand sanitizer available in all classrooms
- Teacher will maintain a seating chart for all classes
- Students may only sit in assigned seats
- Desks tops wiped or sprayed at the end of each class period

# MODEL CLASSROOM A107



# MODEL CLASSROOM CI47



# ROUTINES AT MHS

- Masks worn at all times by students and staff
- Social distancing in classrooms
- Hand sanitizer used when entering and exiting classrooms
- Use of SmartPass contactless electronic hall pass system
- No changing for physical education classes; locker rooms used for storage of personal belongings with staggered use of the locker room
- Use of Chromebook in most periods; charge it the night before and always bring it to school

## CLASS PERIOD TRANSITIONS AT MHS

- 6 minutes of “passing time” between instructional periods and 3 minutes to lunch
- Dismissal at the ringing of the bell for those students moving to the opposite wing of the building for the next class period
- Dismissal three minutes into the transition period for those students remaining in the same wing of the building for the next class period
- Dismissal at same time for classes moving to lunch as this is a reduced number of students overall

# LUNCH AT MHS

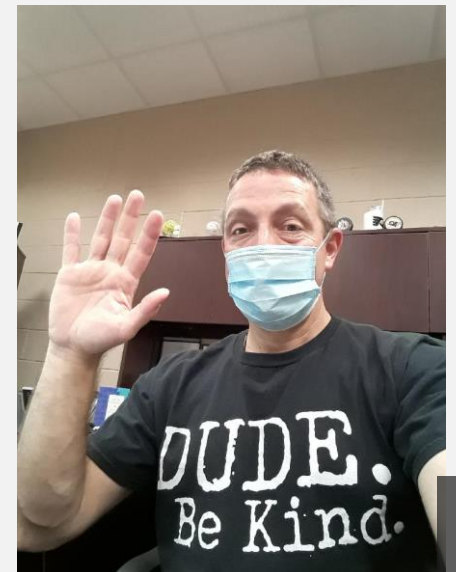
- Four lunch periods of 30 minutes in duration
  - X Lunch: 10:22 AM - 10:52 AM
  - A Lunch: 11:14 AM - 11:44 AM
  - B Lunch: 12:06 PM - 12:36 PM
  - C Lunch: 12:58 PM - 1:28 PM
- Social distanced in both the main cafeteria and commons areas
- Students will be required to choose a seat which will become their assigned seat in the cafeteria every day. Students may not choose different seats. This is to enable contact tracing procedures if necessary. Staff members will speak with students at each table on 11/16 and 11/17 to finalize the seating chart. Seating charts will be created again at the start of the second semester.
- Modifications to food service procedures as per Aramark
- Supervision in these areas by staff

## DISMISSAL AT MHS

- 2:15 Senior drivers and car riders dismissed first from seventh period
- 2:20 Bus riders and athletes remaining on campus dismissed
- Seniors with 7th period study hall may request early departure at either 1:28 PM or at 12:03 PM if they have last lunch followed by study hall

# A DAY IN THE LIFE AT ARCOLA INTERMEDIATE SCHOOL

- 8:00 AM Students arrive by bus out back or car in front of Arcola/Skyview campus~
- Gear-up and be ready!
  - Mask, backpack, water, food, Chromebook fully charged
- Enter the building and report to your period I class
- Follow directional arrows and signage throughout the building
- Use hand sanitizer pump upon entering/exiting classrooms
- Assigned seats on bus, in all class periods and for lunch
- Dismissal from each period, by grade will be staggered to allow for travel to next class
- 3:00 PM Student dismissal

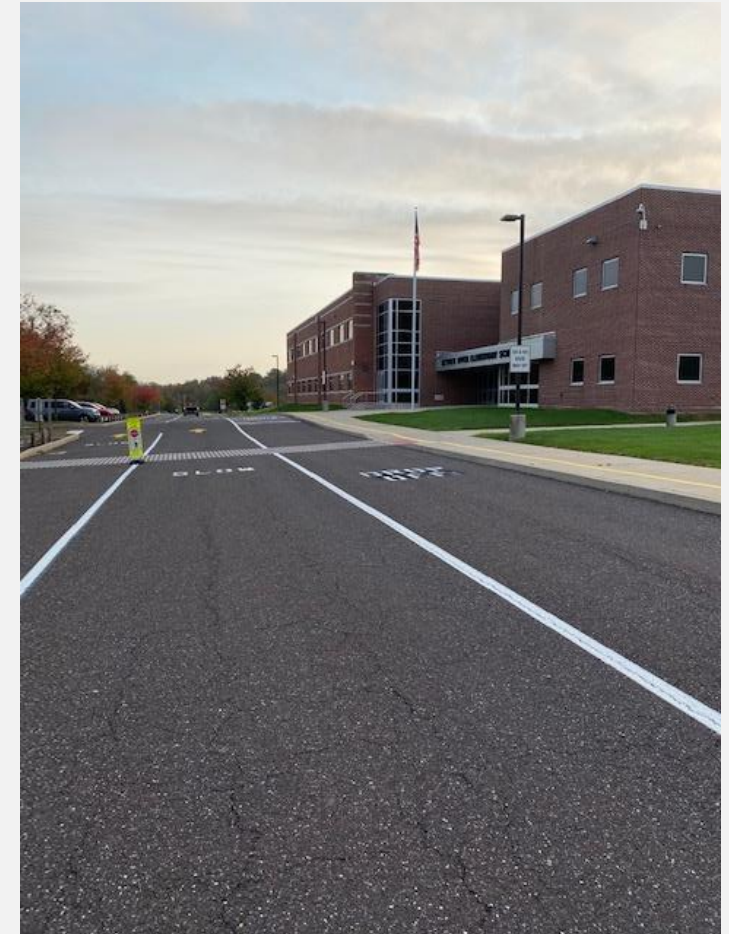


# PHOTOS- ENTRANCES FRONT, BACK, CLASSROOMS- READY!



# A DAY IN THE LIFE AT SKYVIEW UPPER ELEMENTARY SCHOOL

- A new look for arrival
- Time - doors open 8 a.m. (HR bell at 8:15)
- Traffic pattern
- Finding our way to class - adult assistance



# A DAY IN THE LIFE AT SKYVIEW UPPER ELEMENTARY SCHOOL

- Classes and Transitions
- Standard Room Configuration - assigned seats (6x5)
- Teachers travel to homerooms
  - Teacher space front of room
  - Technology access
- Students travel to...
  - PE
  - Challenge, Special Education, Support Classes
- Chromebooks and Supplies
  - Charged
  - Supply list



# A DAY IN THE LIFE AT SKYVIEW UPPER ELEMENTARY SCHOOL

- General Procedures
- Masks and Hand Sanitizer
- Bathroom - sign out maintained and collected daily
- No lockers
- Lunch
- Assigned areas and seats - seating charts maintained
- Cafeteria, music room, band room and main lobby
- Lunch line
- Cleaning Protocols
- Navigating Dismissal
- Staging and adult assistance
- First bell (3 p.m.); Second Bell (3:05 p.m.)
- Car Riders (3:10 p.m.)

# ELEMENTARY STUDENT DAY

## **Kindergarten Morning Session**

- 8:55 A.M. Doors open,
- 9:05 A.M. Class Begins
- 11:55 A.M. Dismissal

## **Kindergarten Afternoon Session**

- 12:45 P.M. Doors open
- 12:55 P.M. Class begins
- 3:35 P.M. Dismissal

## **Grades 1-4**

- 8:55 A.M. Doors Open
- 9:05 A.M. Class Begins
- 3:35 P.M. Dismissal

For the first several weeks back, we expect things to take a lot longer.

## ELEMENTARY ARRIVAL/DISMISSAL

- Students will either enter from the bus loop or the car line doors.
- Staff members will be in both locations so when doors open, students are taken directly to their classrooms.
- Assigned seats on the bus
- A staff member will board each bus to explain how to exit.
- Staff Members will walk students to classrooms, avoiding any potential gathering.
- Teachers will have desks clearly labeled and will direct students to their assigned seat.
- Students will dismiss in a safe way as outlined by each individual school.

# ELEMENTARY ARRIVAL & DISMISSAL



# ELEMENTARY FOCUS ON PROCEDURES

- Teachers will spend time teaching procedures, health and safety rules, and classroom routines to ensure students understand the expectations in both settings.
- Topics include:
  - Washing of Hands/ Hand Sanitizer
  - Wearing Your Mask
  - Scheduling Changes
  - Walking in Hallways
  - Bathroom Use
  - Classroom Procedures
  - Lunch, Recess, Specials, Dismissal

## ELEMENTARY ROOM DETAILS

- All seating maintains 6X5 spacing of students.
- Teacher workspace to allow for access to projector/whiteboard area and ports.
- Teacher desk in every room.
- Hand sanitizer available in all rooms (students can bring their own).
- Students will sit in assigned seats.
- Kindergarten rooms are sanitized in the middle and end of day.
- If relocating to another classroom for small group instruction, the same safety procedures, including spacing, will be followed.



# ELEMENTARY ROOM CONFIGURATION



## ROUTINES AT THE ELEMENTARY LEVEL

- Masks worn at all times by both students and staff.
- Social distancing practiced in all areas.
- Hand washing/sanitizer when entering and exiting classrooms.
- Transitioning for Team Time, Special Education related services, and other district services.
- Special Areas option to teach inside the classroom.
- Remember charge your device each night.

## ELEMENTARY LUNCH/RECESS

- All students can pack or choose bagged lunch/breakfast option.
- Students will eat in the cafeteria and will be assigned seats 6 feet apart.
- Students will wash hands before and after lunch and recess.
- Recess will be staggered, allowing time for equipment to be cleaned in between.
- Each class will have their own area while at recess. Areas will rotate.
- Students will wear masks at recess.

# ELEMENTARY CAFETERIAS



## SPECIAL EDUCATION

As required by law, students who have an IEP will receive a free appropriate public education whether they are attending in-person or virtually, including but not limited to:

Students who are placed in low incidence programs (autistic/life skill support) will have the option to attend school in-person 5-days/week (similar to the pilot program) or attend all online. The delivery of related services will be available both in-person or virtually via tele-therapy.

All other students eligible for special education services will have the option to attend school in-person 2 days or 4 days/week if they elect to participate in the hybrid option or they may attend all online. Related services will be provided as follows:

Hybrid: the delivery of related services will be available both in-person or virtually via tele-therapy.

All Online: related services will be delivered virtually or in accordance with IEP team determination.

# GIFTED EDUCATION

Students who are eligible for gifted education services will continue to receive the programming outlined in their GIEPs whether they attend school in-person or all online.

The 2<sup>nd</sup> grade universal gifted screening will be administered in Spring 2021.

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## **504 Service Agreements**

Students in regular education who qualify under Section 504 for a service agreement will continue to receive their identified accommodations to enable access to the regular education program whether they attend school in-person or all online.

Parents/guardians of students who they believe are at a higher risk for COVID-19 shall be directed to contact the school nurse to discuss their child's health concerns and discuss the need for an individual health plan and/or a 504 service agreement.

## ENGLISH LANGUAGE DEVELOPMENT (ELD)

English learners will continue to receive programming and supports through our ELD program whether they attend school in-person or all online.

Students moving into the district will be evaluated for ELD services based on the Home Language Survey that is completed as part of the registration process.

## STUDENT SERVICES

- Methacton School District will continue to provide support services for our students.
- Interventions such as reading and math support, counseling services, mental health and behavioral supports, and the Student Assistance Program (SAP) will be available for students. In addition, nursing services will be available in all of our schools.
- At the elementary level, we will continue to implement RtII, also referred to as Team Time.

### **Evaluations/Reevaluations:**

- We will continue to conduct multi-disciplinary evaluations to determine eligibility for special education and/or gifted education services, as well as 504 Service Agreements. Triennial reevaluations for the continuation of special education services will also be conducted.

## PARENT SURVEY

- On October 21<sup>st</sup> all Methacton Families will receive an important survey that will be delivered through the Power School Portal.
- Deadline to complete survey is October 26, 2020
- Will be delivered in district home languages
- Families will be presented with two important questions:
  1. Choice of option: Hybrid or Methacton Online
  2. How will your child be transported to and from school the majority of days?
- It will be imperative that all our families promptly respond to this short survey in order to allow for the final planning to take place as we move towards reopening our schools.

# PARENT SURVEY

There are 1 previous responses to this form.

## Reopening Survey for Families

Please complete the information in the fields below. Then choose either the Hybrid or Methacton Online option for your child. This choice will be in effect through January

Information describing the hybrid model and the Methacton Online options can be found [here](#).

**Parent/Guardian completing this form \***

**Choice of option \***

- ☐ Hybrid  
☐ Methacton Online

**How will your child be transported to and from school for the majority of days? \***

- ☐ Bus  
☐ Car Rider  
☐ YMCA Before/After Care  
☐ N/A - Methacton Online

# PARENT SURVEY

## PUPIL SERVICES 4 DAY OPTION

There are 1 previous responses to this form.

### Reopening Survey for Families \*

Please complete the information in the fields below. Then choose either the Hybrid or Methacton Online option for your child. This choice will be in 28, 2021.

Information describing the hybrid model and the Methacton Online options can be found [here](#).

#### Parent/Guardian completing this form \*

#### Choice of option \*

- ☐ Hybrid
- ☐ Methacton Online

#### How will your child be transported to and from school for the majority of days? \*

- ☐ Bus
- ☐ Car Rider
- ☐ YMCA Before/After Care
- ☐ N/A - Methacton Online

#### Select a Choice \*

- ☐ 2-Day Hybrid (M,W or T, Th)
- ☐ 4-Day Hybrid (M, T, W, Th)

This form c

# CLOSING

- Given the PDE recommended instructional model chart (see Health and Safety Plan) and the direction from the Board of School Directors on September 29, 2020 to organize a plan for a hybrid return to on premises instruction, and in consideration of the following parameters:
  - Preserving student schedule
  - Preserving teacher/student relationships
  - Maintain flexibility for transitions
  - Consider staffing challenges
  - Maintain structure/rigor
  - Do not reinvent the wheel
- I recommend for the Boards consideration this evening that they approve the Health and Safety Plan as presented and approve the implementation of the hybrid instructional model as presented in the Reopening Guide for Students and Families