

Montgomery County Intermediate Unit (MCIU)

2021-2022 Membership Services Budget

The Membership Services budget is comprised of three separate membership services. The three service areas are partial functions of the following offices:

- Office of Community and Government Relations (OCGR)
- Office of Professional Learning (OPL)
- Office of Technology Services (OTS)

Districts pay a membership services fee for each of the three service areas based on the following:

- Enrollment for Community and Government Relations
- Weighted Average Daily Membership (WADM) and Aid Ratio (wealth factor) for OPL and OTS

Using the formula with WADM and aid ratio, the state calculates the amount due for OPL and OTS from each district based on MCIU's total request and it is deducted from each districts' December 1st subsidy payment. The OCGR amount is calculated using actual October 1st enrollment and is direct billed by MCIU. The projected amount that each district will contribute is listed on the attached chart. The membership services fee pays for all or a portion of the services described below.

Office of Community and Government Relations

The primary activities provided through the Office of Community and Government Relations are as follows:

- Identification, review and analysis of state and federal legislation, judicial decisions, administrative/executive decisions, rules, regulations, and standards affecting education.
- Timely dissemination of information regarding proposed legislation as well as significant legislative, judicial and administrative agency activities to Superintendents, District Administrators, MCIU Board of Directors and to members of the Montgomery County School Directors Legislative Committee (MCS DLC).
- Coordination of the Montgomery County School Directors Legislative Committee's (MCS DLC) meetings including speakers and agendas. MCS DLC meets monthly during the academic year in order for its members to discuss and/or act on current issues.
- Collaboration with the Montgomery County Superintendents' Legislative Committee to develop an annual legislative platform, to coordinate meetings with legislators and

critical legislative staff members, and to disseminate legislative information that can be presented to their respective stakeholders.

- Facilitation of School Board professional development sessions to assist in developing board governance practices and procedures to strengthen internal and external relations.
- Regular communication with legislators regarding MCIU and school district services.
- Assistance to school districts with information and resources necessary to comply with or implement new legislation, regulations, or judicial decisions. This assistance may take the form of sample letters, policies, positions papers, PowerPoint presentations, and/or press releases.
- Establishment of working relationships with members of the county, state and federal legislative delegation and legislative staff, the Department of Education and the State Board of Education and the professional advocacy organizations that serve education such as: Pennsylvania School Boards Association (PSBA), Pennsylvania Association of School Administrators (PASA), Pennsylvania Association of School Business Officials (PASBO), American Association of School Administrators (AASA), and Association of Educational Service Agencies (AESA).
- Coordination of school safety and security for the MCIU, provide support and communication to school districts regarding emergency planning and requirements of the Pennsylvania Attorney General, the Pennsylvania Commission on Crime and Delinquency and the Department of Education. This includes leadership of the Montgomery County School Safety and Security Job Alike workgroup for all Montgomery County school districts and career and technical schools.

Office of Professional Learning

The Office of Professional Learning (OPL) provides member services that include:

Regular job-alike leadership council meetings to share best practices, provide a forum for addressing issues, and serve as a communication conduit for state-wide initiatives and information related to the focal area. Combined, OPL facilitates over forty meetings annually to provide leadership and support to district personnel. The council structure fosters a network of collegiality across the county while demonstrating MCIU's responsiveness to the ever-changing educational environment and allowing for the timely and efficient dissemination of pertinent information. The following job-alike leadership councils are currently active:

- Instructional Council
- Language Arts Council

- STEM Council
- Elementary Principals Council
- Middle School Principals Council
- High School Principals Council
- Federal Programs Coordinators Council
- Pennsylvania Institute for Instructional Coaching (PIIC) Network
- English as a Second Language (ESL) Education Network
- Gifted Education Network

Additional member services include the coordination of student-focused activities such as the MCIU Reading Olympics, Academic Competition, and other county-wide events. In addition to preparing students for regional and state level competitions, students from all grade levels are recognized for their scholastic achievements. OPL encourages student learning and involves the broader community by bringing Montgomery County students together for these events.

Please note the projected cost of providing the 2021-2022 member services exceeds the member’s services fee. The balance of the member services costs are subsidized from other sources of revenue.

Office of Technology Services

The Office of Technology Services (OTS) supports the provision of technology services to local school districts. The services available from the membership fee are as follows:

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| <ul style="list-style-type: none"> • Advisory Council Coordination <ul style="list-style-type: none"> ○ Technology Directors ○ Technology Special Interest Group • Brightbytes Clarity Pro • Consultation • Consortium Purchasing Opportunities • eRate (Consortium Applications and Consulting) • Consortium Grant Writing • Internet Service | <ul style="list-style-type: none"> • PAIUnet Membership • Regional Wide Area Network Connectivity • Technology Planning • User Group Coordination <ul style="list-style-type: none"> ○ PowerSchool ○ Classlink • Vendor Workshops • Video Conferencing Coordination • Video Streaming • Webinar Events |
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The OTS membership services fee includes a service credit to each district to use toward any OTS offering.

Summary

The total of the 2021-2022 membership services fee is \$1,518,580 which represents no increase over the 2020-2021 fee. The membership services portion of the budget represents approximately 1% of the total MCIU operations.

NOTE: Please note that the total cost of the membership services is not covered by the membership services fee charged – other revenue sources, including fee for services revenue, must cover the difference (reflected in the interfund transfers account).

**Montgomery County Intermediate Unit
2021-22 Membership Services Budget**

Expenditure Summary

Object Code	Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	\$ Increase	% Increase
100	Salaries	\$ 563,374	\$ 602,340	\$ 600,418	\$ 598,520	\$ (3,820)	-0.6%
200	Employee Benefits	\$ 310,240	\$ 356,700	\$ 338,677	\$ 339,825	\$ (16,875)	-4.7%
300	Contr Prof Svcs	\$ 3,184	\$ 27,000	\$ 4,000	\$ 39,770	\$ 12,770	47.3%
400	Purch Prop Svcs	\$ 5,587	\$ 8,000	\$ 5,587	\$ 8,000	\$ -	0.0%
500	Other Purch Svcs	\$ 101,407	\$ 406,100	\$ 571,431	\$ 406,375	\$ 275	0.1%
600	Supplies	\$ 44,207	\$ 11,105	\$ 4,150	\$ 11,150	\$ 45	0.4%
700	Equipment	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	0.0%
800	Other Objects	\$ 5,904	\$ 6,200	\$ 2,159	\$ 5,200	\$ (1,000)	-16.1%
900	Other Uses of Funds	\$ 377,526	\$ 430,506	\$ 430,506	\$ 424,515	\$ (5,991)	-1.4%
Total		\$ 1,411,430	\$ 1,850,451	\$ 1,956,928	\$ 1,835,855	\$ (14,596)	-0.8%

Revenue Summary

Rev Code	Description	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	\$ Increase	% Increase
6510	Investment Earnings	\$ 3,409	\$ -	\$ -	\$ -	\$ -	0.0%
6900	Other Local Revenue	\$ 6,589	\$ -	\$ -	\$ -	\$ -	0.0%
6940	Mmbrship Svcs Rev	\$ 1,518,580	\$ 1,518,580	\$ 1,518,580	\$ 1,518,580	\$ -	0.0%
7810	Social Security Rev	\$ 19,932	\$ 21,825	\$ 21,402	\$ 21,445	\$ (380)	-1.7%
7820	Retirement Rev	\$ 96,503	\$ 104,720	\$ 103,602	\$ 104,595	\$ (125)	-0.1%
9800	Transfers	\$ -	\$ 205,326	\$ -	\$ 191,235	\$ (14,091)	-6.9%
Total		\$ 1,645,014	\$ 1,850,451	\$ 1,643,584	\$ 1,835,855	\$ (14,596)	-0.8%

Note: For a description of the object and revenue (rev) codes please refer to the following page

**Montgomery County Intermediate Unit
2021-2022 Membership Services Budget**
(detail by function)

Expenditures

Object Code	Description	Function Code										Total
		2260	2350	2540	2810	2830	2840	2850	5410			
		Prof Learning	Legal/Accounting Svcs	Printing/Duplicating	Tech Services	Staff Development	Data Processing Svcs	Comm/Govt Rel	Intrafund Transfers			
100	Salaries	\$ 140,445	\$ -	\$ -	\$ -	\$ 376,380	\$ -	\$ -	\$ 81,695	\$ -	\$ -	\$ 598,520
200	Benefits	\$ 83,255	\$ -	\$ -	\$ -	\$ 213,295	\$ -	\$ -	\$ 43,275	\$ -	\$ -	\$ 339,825
300	Purch Prof Svcs	\$ -	\$ 27,770	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ 39,770
400	Purch Prop Svcs	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000
500	Other Purch Svcs	\$ 5,000	\$ -	\$ 550	\$ -	\$ 390,925	\$ -	\$ 100	\$ 9,800	\$ -	\$ -	\$ 406,375
600	Supplies	\$ 200	\$ -	\$ -	\$ -	\$ 5,650	\$ -	\$ -	\$ 5,300	\$ -	\$ -	\$ 11,150
700	Property	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500
800	Other Objects	\$ 1,200	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 5,200
900	Other Fin Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 424,515	\$ 424,515
Total		\$ 230,100	\$ 27,770	\$ 550	\$ 998,250	\$ 10,000	\$ 100	\$ 144,570	\$ 424,515	\$ 1,835,855		

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Revenues

Revenue Code	Description	Amount
R6940	Mmbrship Svcs Rev	\$ 1,518,580
R7810	Social Security Rev	\$ 21,445
R7820	Retirement Rev	\$ 104,595
R9800	Transfers	\$ 191,235
Total		\$ 1,835,855

Account Code Descriptions

REVENUE

6000 LOCAL REVENUE SOURCES

The amount in this account represents interest income, other miscellaneous income, and the membership services contributions.

7000 STATE REVENUE SOURCES

This account represents funds received from the Commonwealth for the reimbursement of the State's share of social security and retirement expense.

9000 OTHER FINANCING SOURCES

This account represents transfers from other General Fund areas.

EXPENDITURE

100 SALARIES

The amount budgeted to this account includes prorated salary costs for personnel who have overall general administrative responsibilities to provide member services.

200 EMPLOYEE BENEFITS

Budgeted to this account are the costs of employee benefits, including contributions for the cost of:

- Group Insurances
- Social Security
- Retirement
- Unemployment Compensation
- Workers Compensation

300 CONTRACTED PROFESSIONAL AND TECHNICAL SERVICES

The amount in this account represents the cost of contracted consultants.

400 PURCHASED PROPERTY SERVICES

The amount budgeted to this account includes the prorated costs for repairs/maintenance contracts and/or the rental of equipment.

500 OTHER PURCHASED SERVICES

This account includes an amount for the cost of telephone service, postage expense, advertising expense, and travel expenses for the IU staff members charged to this account.

600 GENERAL SUPPLIES

The budgeted amount in this account represents the cost of general supplies, software and books/periodicals.

700 EQUIPMENT

This account includes an amount for the purchase of new and replacement equipment.

800 OTHER OBJECTS

This account includes an amount for membership in professional organizations.

900 OTHER USE FOR FUNDS

The amount budgeted to this account represents contributions to other MCIU budgets.

**Montgomery County Intermediate Unit #23
Membership Services Contribution Schedule
2021-2022 Proposed Budget**

School District	Office of Prof Lrng*	Office of Comm & Govt Relations**	Office of Tech Svcs*	2020-2021 Total	2021-2022 Total	\$ Incr/Decr	%
							Incr/Decr
Abington SD	\$ 4,934	\$ 9,216	\$ 91,270	\$ 105,039	\$ 105,421	\$ 382	0.36%
Bryn Athyn SD	\$ 2	\$ 803	\$ 33	\$ 870	838	(33)	-3.74%
Cheltenham SD	\$ 2,470	\$ 4,594	\$ 45,687	\$ 52,643	52,750	107	0.20%
Colonial SD	\$ 4,217	\$ 5,732	\$ 78,005	\$ 85,521	87,954	2,433	2.84%
Hatboro-Horsham SD	\$ 3,773	\$ 4,765	\$ 69,789	\$ 79,300	78,326	(974)	-1.23%
Jenkintown SD	\$ 387	\$ 803	\$ 7,167	\$ 8,269	8,358	89	1.07%
Lower Merion SD	\$ 7,001	\$ 9,469	\$ 129,513	\$ 145,375	145,982	608	0.42%
Lower Moreland Twp SD	\$ 1,496	\$ 2,656	\$ 27,679	\$ 32,410	31,831	(579)	-1.79%
Methacton SD	\$ 3,417	\$ 5,123	\$ 63,207	\$ 72,867	71,747	(1,120)	-1.54%
Norristown Area SD	\$ 3,622	\$ 8,392	\$ 67,005	\$ 80,595	79,019	(1,576)	-1.96%
North Penn SD	\$ 10,095	\$ 13,798	\$ 186,748	\$ 209,411	210,641	1,230	0.59%
Perkiomen Valley SD	\$ 2,898	\$ 5,684	\$ 53,603	\$ 62,870	62,184	(686)	-1.09%
Pottsgrove SD	\$ 1,286	\$ 3,386	\$ 23,793	\$ 29,271	28,466	(806)	-2.75%
Pottstown SD	\$ 833	\$ 3,459	\$ 15,419	\$ 20,574	19,711	(863)	-4.19%
Souderton Area SD	\$ 3,826	\$ 6,781	\$ 70,775	\$ 82,102	81,382	(720)	-0.88%
Springfield Township SD	\$ 2,021	\$ 2,819	\$ 37,382	\$ 41,940	42,222	282	0.67%
Spring-Ford Area SD	\$ 5,571	\$ 8,703	\$ 103,061	\$ 118,513	117,335	(1,179)	-0.99%
Upper Dublin SD	\$ 3,079	\$ 4,343	\$ 56,951	\$ 64,951	64,372	(579)	-0.89%
Upper Merion Area SD	\$ 3,392	\$ 4,615	\$ 62,753	\$ 67,376	70,760	3,384	5.02%
Upper Moreland Twp SD	\$ 2,058	\$ 3,533	\$ 38,071	\$ 43,585	43,662	77	0.18%
Upper Perkiomen SD	\$ 1,613	\$ 3,575	\$ 29,836	\$ 35,569	35,024	(545)	-1.53%
Wissahickon SD	\$ 3,861	\$ 5,307	\$ 71,429	\$ 79,528	80,597	1,069	1.34%
TOTAL	\$ 71,850	\$ 117,555	\$ 1,329,175	\$ 1,518,580	\$ 1,518,580	\$ -	0.00%

NOTES:

*For the Office of Professional Learning and the Office of Technology Services - the membership services fee is calculated by the State based on each districts' market value aid ratio (wealth factor) and weighted average daily membership (enrollment). The amounts are deducted by the state from each district's December subsidy payment.

**For the Office of Community & Government Relations - the membership service fee is calculated using October 1 enrollment numbers. The MCIU invoices each district for this fee.