

SEA Meeting Minutes

Monday, September 19, 2022 7:00pm - Zoom

Attendees: Sandy Katz, Julie Stephens, Peg Herbison, Ramona de la Rosa, Zenia Ardeszna, Kelley Ludwig, Karen Lutz, Michelle Jackson Greenawalt, Jodi Kohar, Reba Mann

1. Update presentation/social activities
 - Back to School Night for Special Education, October 20 (Sandy)
 - Introduce SEA and Special education supervisors, MSD DEI counselor, to all families with 504, IEP and GIEP (break out rooms maybe)
 - Flier and promotion (Ramona)
 - **Need help running the meeting and announcing presenters. Julie will run the meeting**
 - 10 secrets you need to know about the law - Pat Radel - November 17 meeting (Sandy to follow up with Pat Radel)
 - Social event - Variety Holiday Lane - December (Amy) - runs friday-sunday. The drive-thru is the first day
 - Variety is also having a fall fest October 15th

 2. Update on critical initiatives:
 - Back to School Night - Welcome new parents of kindergartners and new building transition - first step is the planned BTSN on Special Education on 10/20
 - Best buddies ensuring authentic engagement (Ramona and Sandy) - Destinie Bongiorno is taking over as advisor and Sarah Quintois as co-advisor. . Advisors and peer student training this week.
 - Inclusion Committee - process to address concerns
 - As we discussed at our last meeting, I spoke with Dr. Angstadt on Monday regarding a way to report any concerns/issues by parents or staff on inclusion. She asked that we direct parents/staff to speak with or email Dr. Amy Mangano, as the supervisor of special education, K-4. If anyone would prefer to stay anonymous, we (any member of SEA) can email or call Dr. Mangano directly. She would prefer not to do a form.
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- Dr. Angstadt shared that Dr. Mangano, and she will be meeting monthly with a representative from each school (assigned by the principals) to keep a pulse on what is happening and to brainstorm any barriers or issues. Additionally, the inclusion committees should be meeting as well within their buildings to facilitate the change in mindset as a building and problem solve as needed.
- Dr. Mangano will be spending one day a week at each school to have a presence and support the staff as needed.
- The district has hired a second BCBA for the SOAR program to support the schools. Each BCBA will have two elementary schools to support.
- She has not heard of any concerns at present about the roll out and they are moving forward. She shared that they did an administration training this summer on Universal Design for Learning (UDL) provided by the MCIU and are making the IU training on UDL available to staff as well through MIAC. Additionally, they are working on training for Instructional Aides (IA) and PCAs in the Fall. More details on this will be made public.

Update at next planning meeting on:

- Transition task force - Sandy and Julie to meet with Susan Angstadt and EriKa Thomas
- Packet for new families (10 things to know about special education - hold off till 2023-2024 school year)

3. Update on Back to School Nights and Home & School Meetings

Back to school nights:

- Post video with Karen on our facebook and home and school page
- Arcola - Wednesday, August 31 – Peg and Sandy
- High School grades 9 and 10 – Wednesday, September 7 – Ramona and Karen
- Worcester – Tuesday, September 13 – Ramona and Reba
- High school grades 11 and 12 – Thursday, September 15 – Reba, Sandy and Karen
- **Eagleville – Wednesday, September 21 – Peg and Julie**
- **Woodland – Thursday, September 22 – Reba and Amy**
- **Skyview – Wednesday, September 28 – Reba and Kelley**
- **Arrowhead – Wednesday, October 12 – Jodi and Julie**
- **Include mission statement for both Back to School Nights and Home and School Meetings**
- **Each SEA rep end the talking points to the recording secretary of H & S either before or after meeting**

4. Updates on fundraising activity

- Best Buddies Phillies game fundraiser - September 24th
- Kendra Scott - Peg - We can only do it once a year, Peg emailed to try to reset our date to December. She is still waiting for a reply
- Shady Brook/Tinseltown/ Elmwood - Winter - Angela was looking into (Worcester is not sure if they are doing this year)
- Reading Phillies in collaboration with Home and School - Spring - Ramona/Angela
- Pizza kit fundraiser on Halloween Night? They only do specific nights of the week - Jodi to reach out

5. SEA Estimated Budget 2022-2023 - Reviewed by Michelle Greenawalt as presented to MCC.

*** This is based off of our current \$3,009.58 balance and includes the estimated H & S 2% - at around \$2,960**

PA Inclusion collective	\$1,500
All Other Speaker fees	\$2,000
Socials/Parent Meets/EOY Picnic/BTS events	\$1,000
Admin./Post./Materials/Banner/Pole	\$200

Anticipated Expenses	\$4,700
Current Budget Balance (after 2% is deposited)	\$5,969.58
Fundraising	\$500

EOY 2023 Estimated Carryover Balance	\$1,769.58 (\$1,269.58 + \$500.00 fundraising income)
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6. MCC update -

- In November they will vote if all the money from the Amazon smiles account will go to SEA (how do we get the word out?)
- Homecoming Tailgate for volunteers of Home and School Board members, SEA members and their families, MCC board members - you need to RSVP by September 23rd.

- MCC, Home & S and SEA will present one slide to the Board in February
- A Canva subscription is available for SEA to use - **Volunteers to learn it (julie will learn it)**
- **Peg to email MCC for license info**
- There is a shared google drive for treasurers
- Jenn Cancro and Liz Drummond will be at every MCC meeting
- Spend 50% of budget if we can

New Business:

1. Is everyone following SLACK and are familiar with channels? Any issues?
2. Arman's Talker Video (Zenja)
3. **DEI Task Force Fall Fun Fest at Variety Club, October 29, 6:00 - 8:00 p.m.**
4. Google document to keep all our critical information and future presentation (Ramona)
5. Populate a google calendar (Reba)
6. Some Much to Give Fundraisers for Inclusion Cafe - maybe go as a planning committee
7. **A Team, SEPAC, and Spring Ford Area School District - Special Education Resource Fair**
- **October 15th, 10:00am - 1:00 PM - Springford High School**

Mark Your Calendars

Planning meeting dates: (Moved to Wednesdays)

- **September 19, 2022**
- October 26, 2022
- November 30, 2022
- January 25, 2023
- February 22, 2023
- March 22, 2023
- April 26, 2023
- May 24, 2023

Presentation dates: (Thursdays, Dates subject to change depending on availability of presenters and District events)

- October 20, 2022
- November 17, 2022
- January 19, 2023
- February 16, 2023
- March 16, 2023
- April 20, 2023
- May 18, 2023

