



The Methacton Special Education Alliance Home and School Association

1001 Kriebel Mill Road
Eagleville, PA 19403
seamethacton@gmail.com

Wednesday, May 24, 2023 7:00pm - Zoom

Attendees: Sandy Katz, Julie Stephens, Karen Lutz, Reba Mann, Zenia Ardeszna, Michelle Jackson Greenawalt, Kelley Ludwig

1. Motion to Open Meeting: 7:07pm

Motion to approve by: ___Karen Lutz___, 2nd by: ___Sandy Katz_____.

2. Motion to Approve Meeting minutes from May 1, 2023:

Motion to approve by: ___Julie Stephens___, 2nd by: ___Zenia_Ardeszna_____.

Approved 7-0

3. Officers Reports:

a. President's Report

i. Emails - @gmail.com

1. SEAPresidentMethacton
2. SEAVPMethacton
3. SEASecretaryMethacton - Amy
4. SEAMethacton - Julie
5. SEATreasurerMethacton

ii. Konstella - schools will continue to blast out for us. The H&S need to let us into their Konstella

- how do we define who is a part of our departments
- We need to mention at new business at MCC meeting that the H&S should post our stuff, because our kids are at every school
- We will continue to use mail chimp. Special Ed teachers should be in mail chimp. Our mail chimp needs to be cleaned up.

iii. Reminder about admin approval for all calendar, budget & fundraising

- July 15 is the deadline for approved budget and calendar, Susan has to approve it beforehand. Reba to find out when Susan needs it. Public meeting will be 8pm on fourth Wednesday every other month - September is the first meeting. - Julie to get calendar together
- iv. We will have a separate executive board meeting to distribute tasks
- b. Vice President's Report
 - Oversee committee
- c. Treasurer's Report
 - i. Bank account - \$3500 - \$500 for Funfieldz
 - 1. will get an invoice for Custodian
 - 2. reimbursement for supplies for picnic (submit within 7 days)
 - ii. Venmo - waiting on bank account to be resolved
- d. Secretary's Report
 - i. How will we use Konstella
 - ii. Division of duties
 - Meeting Agenda
 - Meeting Minutes
 - Communication with Community
 - Flyers
 - Website/Facebook
 - setup an account to reserve rooms

4. Committee Reports

- a. Fundraising
 - i. Suggestion made to request to "push in" to all H&S events with fundraising table - snacks, flowers, etc.
 - ii. 6-8 week donation allowance before the event
 - iii. Pick dates for fundraisers
 - 1. Kendra Scott for December - Jodi to take over
- b. Picnic - invite Autism wings, personally invite special ed staff and supervisors
 - i. maybe move more toward meal time
- c. Planning Committee - planning session to happen in the summer Monday, June 12th @ 7:30pm

5. Old Business

1. Kindergarten Evaluations 6/6
 - a. Reach out to MCIU transitioners
 - b. Kinder Evaluation - post card size handout - Julie to work on Canva
 - c. Kinder Orientation
2. Book donations - Julie to email and ask Amy what book to recommend
3. Back-to-School supplies fundraiser - Sandy to research talk about in June

6. New Business

1. Reach out to principals / H&S about Summer Socials - skip
2. Calendar
 - a. SEA H&S - 4th Wed every other month, Zoom
 - b. Presentations - 3rd Thurs, PAIC Feb, Zoom
 - c. Social events - Oct, Dec, May
 - d. H & S - Farina
 - e. SEA Baseball Night -TBD
 - f. Summer Planning Committee date(s)
 - g. a table at Lower Providence and Worcester community day
3. Webpage update - Julie/Sandy to update
 - a. Officers & Emails
 - b. School Reps
 - c. Admin, pics -how do we find out who doesn't want pictures
 - d. Mission & History - same as the H&S mission
4. Budget - table until June
 - a. PAIC
 - b. Bus drivers - \$75
5. SEA H&S Storage Closet - ask admin? School principals?
6. Year-In-Review Presentation Video for Board - Sandy - include all speakers and activities - direct email to board and administrators, DEI

Home and School Meetings:

Arrowhead	6/5/2023	Zenia	Arrowhead	7:00:00 PM
Skyview	6/6/2023	Jodi	Skyview	6:00:00 PM
Worcester	6/6/2023	Julie	Zoom	7:00:00 PM
Arcola	6/7/2023	Reba	Zoom	7:00:00 PM
Eagleville	6/7/2023	Jodi	Eagleville	7:00:00 PM
Woodland	6/7/2023	Kelley/Zenia	Zoom	7:00:00 PM

Mark Your Calendars

Planning meeting dates: (Moved to Wednesdays)

- ~~September 19, 2022~~
- ~~October 26, 2022~~
- ~~November 30, 2022~~ (Replaced with MCC/SEA Bylaws Revision Meeting)
- ~~January 25, 2023~~
- ~~February 22, 2023~~ March 1, 2023 (change due to PA Inclusion Series in Feb)
- ~~March 22, 2023~~
- ~~April 26, 2023~~
- ~~May 24, 2023~~

Presentation dates: (Thursdays, Dates subject to change depending on availability of presenters and District events)

- ~~October 20, 2022~~
- ~~November 17, 2022~~
- ~~January 19, 2023~~
- ~~February 2, 8, 15, 22, 2023~~
- ~~March 16, 2023~~
- ~~April 20, 2023~~
- ~~May 18, 2023~~

7. Adjournment: 9:36pm

Motion to approve by: ___Karen Lutz___, 2nd by: ___Kelley Ludwig_____.