



Updated 4/1/2019

Arrowhead Forward - Project Timeline

MONTH	TASK	EXPECTED RESULT	RESPONSIBLE
February 2019	Present Preliminary Time Line Process to Property Committee for feedback and recommendation on targeted end decision time frame	1. Determine Process and Timeline are adequate to present to the Board of the Whole for consideration. 2. Establish a final decision date.	Zerbe/Property Committee
	Present Preliminary Time Line Process to Board for Approval	Establish Process and Timeline	Zerbe
	RFP for Design Services		Fidevia/Fretz
March 2019	Establish Board Goals based on options to solve for's and narrow proposed options	Goals to guide the project regardless of renovate/build determination and Determine from among the 6 options the best options	Zerbe/School Board
	Approve Design Services Firm	Firm becomes part of information gathering process to ultimately deliver options with projected costs for board	School Board
	School Board visit to Arcola/Skyview	Get firsthand view of operations at Arcola and Skyview	Zerbe/School Board
	Communication to All Constituents on Process, Timeline, Solve For's, Board Goals, and Involvement Process	Provide notice	Zerbe
March 19, 2019	School Board Working Session @ Arrowhead Elementary	tours	Zerbe/Board
March 2019	Debt and Funding Analysis	Determine projected costs, impact to budget, and feasibility	Bricker
April 3, 2019	Design Professional tours/reviews Arrowhead Building and site with District Facilities Director	Gather first hand baseline information on building and property for comparison with Facilities Assessment	Fretz/KCBA
April 9, 2019	Design Firm meets with Arrowhead Staff and all Elementary Principals	All Day event	Roberts/Fretz
April 10-May 20, 2019	Organize Tour Group (Teachers, Administrators, Home & School, Board, & Professionals)	Tour group will be representatives from key constituent groups to help provide valuable input and feedback	Zerbe
	Schedule Methacton Elementary Building Tours		Zerbe
	Schedule nearby District Elementary building tours	Include KCBA design schools and non-KCBA design schools	Zerbe
April 16, 2019	Update All Constituents on Process, Timeline, Solve For's, Board Goals, and Involvement Process	Provide notice via post card	Zerbe
June 4, 2019	Public Presentation - Initial Concept Drawing(s) based on initial feedback	Evening event held at Arrowhead	Zerbe/Board
June 15, 2019	Update All Constituents on Process, Timeline, Solve For's, Board Goals, and Involvement Process	Provide notice via post card - Online Survey	Zerbe
September 9, 2019	Update All Constituents on Process, Timeline, Solve For's, Board Goals, and Involvement Process	Provide notice	Zerbe
September 17, 2019	Public Presentation - Final Concept Drawing with Costs & Options	Board Work Session Presentation	Design Professionals
September 24, 2019	Public Meeting to Address Key Areas of Concern, Summary of Constituent Feedback, and Administrative Recommendations	Regular Board Meeting	Zerbe/School Board
	Communications/Final Feedback/Update All Constituents on Process, Timeline, Solve For's, Board Goals, and Involvement Process - Gather Final Feedback (Notification to entire community via post card)	Provide notice	Zerbe
October 15, 2019	Final Concept Drawing Questions	Board Work Session	Zerbe/Board/Design Firm
October 22, 2019	Board Approval of Final Concept Drawing and Authorizes Direction Forward	Board Voting Meeting	School Board