

Methacton

SCHOOL DISTRICT

REQUEST FOR PROPOSAL

FACILITIES FEASIBILITY STUDY

Methacton School District (“District”) is soliciting proposals from Landscaping Architecture or Landscape Design Firms (“Firm”) to provide a beautification plan for the front entrance of the Methacton High School. The graphical concept of this project is a new brick paver walkway, plantings, and appurtenances at the front of the Methacton High School. Also, additional recommendations will be required to the right of the main entrance. All drawings, specifications, and permitting requirements must be included in the proposal.

The District intends to select a firm who demonstrates the highest level of knowledge, experience, technical skills, and cost efficiency in public school maintenance, repair, renovation, and landscaping projects. The District will evaluate proposals and make its selection using its sole discretion. The School District reserves the right to select any responding firms, to select different responding firms for different projects, to reject any and all proposals, and to use firms on projects who have not responded to this RFP.

Interested firms should submit an electronic copy of their proposal by 3:00 PM EST on Wednesday August, 17, 2022 to Timothy W. Bricker (tbricker@methacton.org).

Questions can be directed to Robert Jones (rjones@methacton.org) via email only.

A. SELECTION PROCESS SCHEDULE

- July 21, 2022 Issue RFP
- August 4, 2022 On Site Review of Location
 - A Pre-Bid Meeting/Site Walk-Through shall be held on Thursday, August 4th, 2022 at 11:00 A.M. at the Methacton High School Auditorium, 1005 Kriebel Mill Rd., Eagleville, PA 19403. Attendees must bring a valid form of photo identification to the Pre-Proposal Meeting.
- August 17, 2022 Due Date - Response to RFP
- August 24, 2022 Award Contract
- August 25, 2022 Services Begin

B. SCHOOL DISTRICT OVERVIEW

Methacton is a community of about 13,000 households located in a suburb of Philadelphia in southeastern Pennsylvania. The Methacton School District has long enjoyed a tradition of excellence in education and community involvement in our schools. The District, formed in 1969, was created by a 10-year merging of the school districts that had previously served the townships of Lower Providence and Worcester. "Methacton" is a Native American word referring to the "hill" area extending from Eagleville in Lower Providence Township through the Fairview Village area of Worcester Township, one of the highest elevations in Montgomery County. The name was chosen by a majority vote of the community members residing in the District at the time.

C. PROJECT DESCRIPTION

Due to construction projects, the front entrance of the Methacton High School is currently in need of improvements. The Methacton High School created a Landscape Committee made up of staff and students as

part of a project to come up with design ideas that can be incorporated into the proposed design submittal. Their work product is included as an additional document with the RFP and can be factored into the submittal if the respondent so chooses.

In addition to the information on the Landscaping Committee's proposal to Administration the following additional ideas for consideration are as follows:

Overall Considerations:

- Design should need very little maintenance.
- Design should be easy for snow removal.
- Water source for maintenance of design.
- To provide a welcoming aesthetic.
- Community seating during high school performances.
- A space for teachers to utilize outdoor teaching.
- Space for students to stand during bad weather before/after school while waiting for a ride.

Required:

- These improvements must be compliant with township zoning regulations.
- Security and safety considerations should be considered in the planning.
 - As an example, visual sight lines from the building should be factored into the design.
- A paver walking path with a paver design that forms a "M" for Methacton (outside of the Auditorium).
 - The concept is to "Meet at the 'M'".
 - The "M" should be green/white in color and easily maintained and cleaned.

Optional Considerations:

- Low maintenance, native vegetation, shade trees that do not require pruning.
 - Possible Trees: Flowering Dogwood; Crepe myrtles, Juneberry, Eastern Redbud, Witch Hazel.
- Bushes for aesthetics and building cooling would also be a benefit.
 - Possible Shrubs: Azalea, Dwarf English Boxwood, Euonymus.
- Self-water planters – with annual plants.
- Solar Lighting.
- Electric/Solar-Powered charging stations near benches so students can charge computers during outside lessons.
- Benches – similar to benches already placed in front of the building (10).
- Covered seating area so students can wait for rides out of the bad weather – this was considered for the small circle closest to the MHS door.
- Removal of all existing shrub/hedges and vegetation with the exception of trees to be replaced by vegetation to manage directional flow of students entering the high school building.
- Planting a garden on the left of the auditorium – possibly Knock-out roses under the Methacton High School signage – maybe in the shape of a half-circle.

D. RESPONSES TO RFP

Responses to this RFP should be submitted and must include:

- Section 1: Company Overview
 - Company History.

- Ownership and Management Team.
- Introduces the firm's team or individual who will be the main contact for this project.
- Highlight professional certifications and technical expertise.
- Section 2: Projects and References:
 - Provide an overview of two (2) projects, similar in nature, size and scope.
 - Samples of deliverables are highly recommended.
 - Provide references and contact information.
- Section 3: Proposed Design & Timeline
 - Design Specifications
 - Material Specifications
 - Timeline for Project
- Section 4: Fee Quotation
 - Option 1: Design Only
 - A. Provide costs associated with the designing of the landscaping design.
 - B. Provide costs associated with the management of the actual landscaping work to be completed.
 - Option 2: Landscaping
 - If you intend to complete the landscaping, then please provide costing to complete the landscaping work as provided in Option 1 above.
 - **Work performed during the school day will require appropriate clearances. Work can be performed in evenings or weekends also.**
- Section 5: Financial Statement
 - Provide financial statements of the firm for the last two years.
- Section 6: Insurance
 - Include a statement of insurance coverage, general liability, professional liability errors and omissions, automobile, and workers compensation carried by the firm.
- Section 7: Legal Actions:
 - Describe any legal action brought against the firm in the past three (3) years and the resolution of the final action if a final determination has been made.
- Section 8: References of recent jobs, with in the last two (2) years.

E. SELECTION CRITERIA

Proposals will be evaluated by district administration and a recommendation to contract will be made to the Methacton School District Board of School Directors.

The evaluation of proposals may include, but is not limited to, the following:

- Costs of design
- Aesthetic of the design
- Timeline
- Experience and qualifications of personnel assigned to the project.
- Past performance on similar projects with on time deliverables as indicated by written references provided from the firm.

Although the proposals may include the evaluation of the above criteria, the selection will be based on several criteria and is not limited by any obligation to award the agreement based on cost, as the services requested are professional services requiring special expertise.

F. GENERAL CONDITIONS

District reserves the right to cancel this RFP or reject any or all proposals submitted as well as waive any information as is determined to be in the best interest of the District. The District expressly disclaims any responsibility to any party with regard to any costs incurred responding to this RFP or participating in the RFP process and shall not be legally bound until such a time as an agreement in writing is executed by both the proposing firm and the District. Further, although this RFP includes general information regarding the proposed terms and the selection process, the District reserves the right to require additional terms and conditions as part of the final agreement between the parties.

Landscape Committee

April 11, 2022
Property Committee Presentation

Committee Members

Students:

Grant Baker

Susannah Boardman

Owen Cooksley

Benjamin Cunningham

Haitish Gandhi

Izabella Huber

Teresa Otto

Abigail Thornton

Staff:

Allison Cowley

Perry DelRossi

Pat Fite

Jamie Gravinese

Carl Kralik

AJ Maida

Denise McCrea

Kristi Simkins

Purpose and Why?

To update and beautify the exterior of Methacton High School's campus



- To provide a welcoming aesthetic
- Community seating during high school performances
- A space for teachers to utilize outdoor teaching
- Space for students to stand during bad weather before/after school while waiting for a ride
-



Timeline

September/October - Committee formed, site visit to see location

November, December, January - brainstorming and drafting

January/February - partnering with Mr. Kralik's classes to produce renderings

March/April - presentation to Property Committee



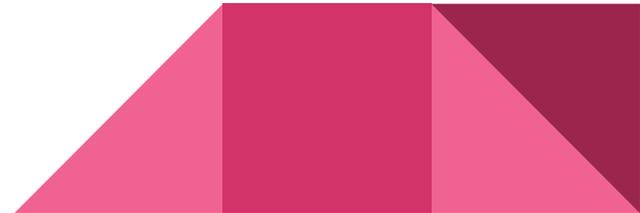
Narrowing Down our Ideas

The committee members each have vast experiences and expertise with landscape design.

Each member brought their ideas to the committee and we discussed and narrowed down ideas to bring our vision to fruition.

Mr. Kralik's classes brought our sketches to life.

The committee worked with the renderings and picked the one that best represented our ideas.

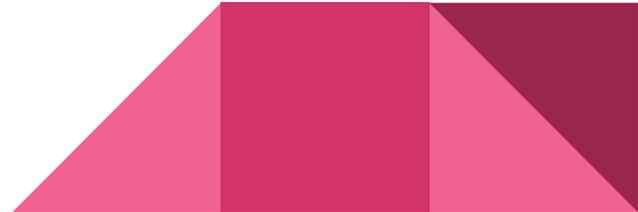


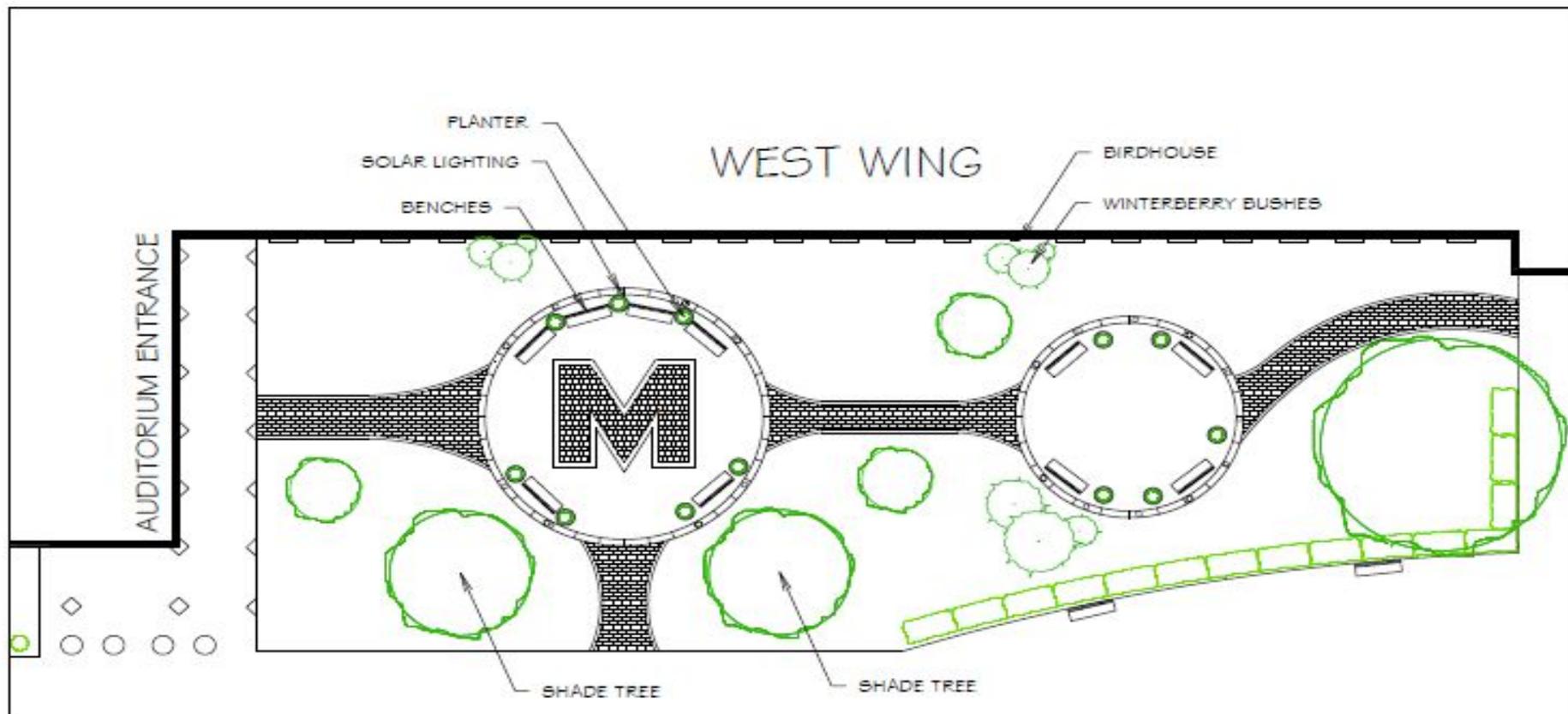
Final Project

Senior, Grant Baker's project was the one that best captured the committee's ideas.

After a few small changes, we came to our final proposal.

See next slide for the picture.





METHACTON HIGH SCHOOL
FRONT ENTRANCE LANDSCAPE PLAN

DESIGNED BY
GRAFF BAKER
201 SOUTH

METHACTON HIGH SCHOOL
1005 KESTREL HILL ROAD
SALISVILLE, PA 17403

What is included

Paved areas and seating with a large M logo for use during school if teachers want to lecture outside, after school while students are waiting, or in the evening when we have events on campus and families are waiting for an event..

Second paved area with gazebo and seating to provide a place for students to wait outside, out of the elements

Solar lighting

Planters

Winterberry bushes

Birdhouses



Samples



"M" Paver Style



Solar 'NOVA' Bollard Light



Earth Planter



Butterfly Gazebo



Approximate Cost of Materials:

Pavers: Approximately 3,200 sq ft- (~\$30,400 @ \$9/sqft)

Benches: approx. \$1600 each x 10 = \$16,000

Gazebo: \$1,899

Bushes/Trees: Winterberry bushes: \$100/ each (2) ; Dogwood: \$100/each; (3)= \$500

Mulch: 5yds- (\$30/yd)- \$150

Planters: \$229 each (depends upon size) x 12 = \$2,748

Flowers for planters: \$500

Solar lights: \$229.99 each x 20= \$4,599.80

Birdhouse: \$189

Labor and installation :

TOTAL: \$56,985 + labor



Any Questions?

