



Methacton High School Theatre Company

Production Contract: CHICAGO: Teen Edition



Dear Students, Parents, and Guardians,

In order to be considered for a role in **CHICAGO: Teen Edition**, all students and their parents or guardians must sign this Production Contract and return it to Mrs Fitz by **Tuesday, November 28th**.

Being part of the MHS Theatre Company will be one of your most challenging, exciting, and rewarding high school experiences. In order for all of us to have a successful experience, everyone must be willing to do their part. Therefore, we ask you to agree to the following:

Show Dates are: Thursday, March 14, Friday, March 15, Saturday, March 16, 2024 - all at 7pm.

"Tech Week" will consist of the following days and is MANDATORY for ALL performers:

TECH SATURDAY - Saturday, March 2nd (8am - 4pm)

SITZPROBE - Monday, March 4 (2:30pm - 6:30pm)

ORCHESTRA/DRESS/TECH - ACT 1 - Tuesday, March 5 (3pm - 8pm)

ORCHESTRA/DRESS/TECH - ACT 2 - Wednesday, March 6 (3pm - 8pm)

ORCHESTRA/DRESS/TECH - FULL SHOW - Monday, March 11 (3pm - 8pm)

FINAL DRESS REHEARSAL - Tuesday, March 12 (3pm - 8pm)

If you have a conflict on one of these dates you will either need to change the conflict or not participate in the show.

Rehearsals will be a mix of after school and/or Saturday rehearsals. If I do not show up to three or more rehearsals that I am called for without first letting Mrs. Fitz know, I may be removed from the show.

I will abide by the decisions of the Director, Assistant Director, Music Director, Choreographer, or other individual(s) designated by the Director, and recognize that all of their decisions are final.

I will pay the onetime MHS Activity Fee to Ms. LeGendre in the Athletic office by Friday, January 12th, 2024. It can also be paid online at this link

<https://methacton.revtrak.net/methacton-high-school/mhs-activities-fees-1/> .

I promise to maintain a good attitude and be encouraging, positive, and respectful of fellow actors, crew, staff, and volunteers. I understand that I am representing the MHS Theatre Company both in and out of school, therefore I will always be a good citizen, and represent the Company well. This includes the use of social media.

I will be on time and ready to work at every rehearsal. I will be prepared with my script and pencil.

If I am unable to attend a rehearsal, I will give the Director advance notice of my absence in writing by email. I will not ask a friend or other staff member to tell the Director for me. I will find out what I missed at rehearsal from the Director or Assistant Director.

I will not leave rehearsal until I have been given permission to leave by the Director or Assistant Director.



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I am not able to stay after rehearsal to wait for additional events or practices for other groups. I will make sure my ride knows what time rehearsal ends so they can pick me up at the appropriate time.

I agree to memorize my script by the specified date and/or complete all of the items assigned to me per the instructions of the Director, Assistant Director, Music Director, or Choreographer.

I agree to the **NO EATING, DRINKING, OR CHEWING GUM** in the auditorium or costume room rule. Bottled water is the **ONLY** exception.

I agree that I will be financially responsible for any damage to the set, props, equipment or costumes due to my negligence and will return all of the Theatre Company materials by the last show. I understand that if I do not, I will be held financially responsible for any fees or replacement costs associated with their late return, damage, or loss.

If I do not return my script by the due date, I agree to pay the \$20 Lost Script Fee to the Theatre Company.

I will participate in the set strike on Saturday night after the final performance and the Monday following, if necessary, and will wait to be dismissed by the Director or the Assistant Director upon completion.

I will check my email, Remind App, and Google Classroom daily for important reminders, updates or changes.

I am a student first, and will attend school on rehearsal and performance days, and will not use the show as an excuse for missing school or not completing school assignments.

I may not attend rehearsal or performances on a school day if I was not in school that day. I must maintain academic standing during productions in order to participate. I will not let my grades suffer.

I will follow the guidelines as stated in the Methacton High School student handbook. I understand that if I violate any of the rules in the student handbook, I could be subject to disciplinary action by school district staff, including dismissal from the production.

I will follow all Methacton School District and Montgomery County COVID safety and health protocol guidelines at all times.

We look forward to working together on a fantastic production!

Thank you,

The Methacton High School Theatre Company Production Staff of **CHICAGO: Teen Edition**

Mary Fitzgerald, Director/Producer
mfitzgerald@methacton.org

Elizabeth Francisco, Music Director
efrancisco@methacton.org

Denise Naylor, Assistant Director
dnaylor@methacton.org

Erin Cavanagh, Choreographer
ecavanagh@methacton.org



Methacton High School Theatre Company
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This contract is due by Tuesday, November 28th, 2023 and must be completed and signed by the student and a parent or guardian in order to be considered for a role in CHICAGO: Teen Edition.

AS A POTENTIAL STUDENT PARTICIPANT, I AGREE TO ALL OF THE STATEMENTS LISTED IN THIS PRODUCTION CONTRACT FOR **CHICAGO: TEEN EDITION**.

I COMMIT TO BEING AT ALL TECH REHEARSAL AND SHOW DATES.

I WILL NOT ATTEND A REHEARSAL OR PERFORMANCE ON A DAY I WAS NOT IN ATTENDANCE AT SCHOOL.

Student Name (Please Print) _____ Date

Student Signature

AS A PARENT OR GUARDIAN OF _____, I AGREE TO ALL OF THE STATEMENTS LISTED IN THIS PRODUCTION CONTRACT FOR **CHICAGO: TEEN EDITION**.

I COMMIT TO HAVING MY STUDENT AT ALL TECH REHEARSAL AND SHOW DATES.

I WILL NOT HAVE MY STUDENT ATTEND A REHEARSAL OR PERFORMANCE ON A DAY THEY WERE NOT IN ATTENDANCE AT SCHOOL.

Parent/Guardian Name (Please Print) _____ Date

Parent/Guardian Signature

Parent/Guardian Email _____ Parent/Guardian Phone Number

Please note that students will not be called to attend every rehearsal until the final weeks of the rehearsal process. However, we do need to know students will take our scheduling seriously and not create additional conflicts other than what they have already submitted to us below.

KNOWN REHEARSAL CONFLICTS: